



AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. February 29, 2024

Ed Tech JPA will hold a Board meeting on February 29, 2024, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

Board agendas may be viewed at <https://edtechjpa.org/department/board-meetings>.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Laura Fry
San Ramon Valley Unified	Founding Member	Kelly Hilton/alternate Stella Kemp

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda



5. Board Member and Staff Reports

6. Treasurer Report

Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

9.a.

10. Items of Business (Action)

10.a. Second Interim Budget & SACS Report

Background information: Pursuant to AB 1200, Chapter 1213, Statutes of 1991 a local educational agency is required to examine and certify its financial condition twice during each fiscal year and submit updated financial projections to the Fresno County Superintendent of Schools. This certification responds to the ability of each school district or joint powers authority (JPA) to meet its current and multi-year financial commitments. The Second Interim Report reflects the agency's financial condition as of January 31 and is due to the Fresno County Superintendent of Schools by March 15 annually.

The Board of Education is required to certify the financial condition of the Education Technology JPA in one of the three categories as follows:

- Positive Certification, Meaning that the JPA will be able to meet its financial obligations for the current and two subsequent fiscal years.
- Qualified Certification, Meaning that the JPA may not meet its financial obligations for the current and two subsequent fiscal years.
- Negative Certification, Meaning that the JPA will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year.

Recommendation: Approve the JPA's Second Interim Financial Report, as submitted, and adopt a Positive Certification indicating the JPA will be able to meet its financial obligations for the remainder of the 2023-24 fiscal year as required by Assembly bill 1200.

Motion:

10.b. Approve the partnership agreement with California IT in Education (CITE).



Background Information: CITE offers a variety of programs to offer exposure to partners. Ed Tech JPA desires to form valuable partnerships.

Recommendation: Approve the partnership agreement with California IT in Education (CITE).

Motion:

11. Items for Discussion

11.a. Discuss Security & IT Administration RFP

11.b. Discuss the upcoming Member Survey

11.c. Discuss Vendor Demonstrations/Presentations - JPA Participation and Promotion

Closing Items

12. Adjournment

Future Meetings

March 28, 2024



Consent Agenda REGULAR MEETING GOVERNING BOARD

1:00 P.M. February 29, 2024

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Kingsburg Joint Union High School District
- Nuvview Union School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Check Register.

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.

Recommendation: Ratify issuance of checks as listed.

*Ratify

3. Approve Extension of TechDemocracy Agreement

Background Information: Ed Tech JPA awarded RFP No. 20/21-01 Identity Management Solution to TechDemocracy LLC ("TechDemocracy") at the January 28, 2021 board meeting. TechDemocracy would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with TechDemocracy to extend the term for a total of five (5) years.

*Ratify

5. Approve Award of RFP No. 23/24-04 Electronic Document Routing Solutions to ECS Imaging, Inc for sections 1, 2, 3 & 4.

Background information:

RFP No. 23/24-04 Electronic Document Routing Solutions was conducted pursuant to Board approval at the May 25, 2023 board meeting. ECS Imaging, Inc submitted a Proposal that meets the minimum qualifications for sections 1, 2, 3 & 4.

Recommendation: Approve Resolution No. 23-24-23 awarding sections 1, 2, 3 & 4 of RFP No. 23/24-04 Electronic Document Routing Solutions to ECS Imaging, Inc and other qualifying vendors, as approved by the board, with the administrative fee as approved at the April 27, 2023 board meeting.



6. Approve Award of RFP No. 23/24-04 Electronic Document Routing Solutions to Emics, Inc dba Informed K12 for sections 1, 2, 3 & 4.

Background information:

RFP No.23/24-04 Electronic Document Routing Solutions was conducted pursuant to Board approval at the May 25, 2023 board meeting. Emics, Inc dba Informed K12 submitted a Proposal that meets the minimum qualifications for sections 1, 2, 3 & 4.

Recommendation: Approve Resolution No. 23-24-24 awarding sections 1, 2, 3 & 4 of RFP No. 23/24-04 Electronic Document Routing Solutions to Emics, Inc dba Informed K12 and other qualifying vendors, as approved by the board, with the administrative fee as approved at the April 27, 2023 board meeting.

7. Approve Award of RFP No. 23/24-04 Electronic Document Routing Solutions to Open Text Inc for sections 1, 2, 3 & 4.

Background information:

RFP No. 23/24-04 Electronic Document Routing Solutions was conducted pursuant to Board approval at the May 25, 2023 board meeting. Open Text Inc submitted a Proposal that meets the minimum qualifications for sections 1, 2, 3 & 4.

Recommendation: Approve Resolution No. 23-24-25 awarding sections 1, 2, 3 & 4 of RFP No. 23/24-04 Electronic Document Routing Solutions to Open Text Inc and other qualifying vendors, as approved by the board, with the administrative fee as approved at the April 27, 2023 board meeting.

8. Approve Extension of KWALL Agreement

Background Information: Ed Tech JPA awarded RFP No. 20/21-02 Web Design & Hosting to KWALL LLC ("KWALL") at the March 25, 2021 board meeting. KWALL would like to extend the term of the current agreement for an additional two (2) year term for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with KWALL to extend the term for a total of five (5) years.

*Ratify